

Public Administration Circular No: 17/92

My No; 1/543 E/814D

Ministry of Public Administration,
Provincial Councils & Home Affairs,
Independence Square,
Colombo 07.

24th March, 1992

To : Secretaries to Ministries,
Chief Secretaries of Provincial Councils,
Government Agents, Heads of Department
Secretaries of Governors, Secretaries to
Provincial Public Service Commissions,
Chairmen/ Competent Authorities of Public
Corporations, Government Owned Business
Undertakings and Companies.

**Exceptions to general rules affecting employment
in the public sector - Terrorist Affected Families.**

Public Administration Circular No: 49/91 of 24th October, 1991
is replaced by this Circular.

02. It has been decided that the following concessions should be granted to one member of a family affected by Terrorist activities where one or more of the following conditions operate when such a member sits an examination held to select personnel to the Public Service, Provincial Public Service, Public Corporations, Government Owned Business Undertakings and companies whose share capital is 51% owned by the Government or public service institutions.

	<u>Concession</u>
(i) Father or mother was killed	25%
(ii) Husband or wife was killed	25%
(iii) Brother or Sister who supported the family was killed	25%
(iv) Properties were completely destroyed	20%
(v) Permanent and total disablement of any person stipulated in (i) , (ii), or above	25%

(vi) Permanent total disablement of any person stipulated in (i) (ii) or (iii) above	25% Proportionate amount of 25% marks based on the percentage of disability/loss of earning capacity.
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Notes: - (a) The basis on which the concessionary percentages of marks be calculated is the total number of marks earned by the candidate at the examination.

- (b) Where more than one conditions operate then, only the highest amount of marks more beneficial to the candidate should be granted.
- (c) Additional 10 marks should be added to a candidate where more than one family member of the family have been killed.
- (d) This concession shall be restricted to only one family member of such a terrorist affected family.
- (e) A victim who come under (v) or (vi) above should report any such physical injury to the Regional Director of Health Services of the area who will appoint a medical board for classification of the injury and determination of the disability/ loss of earning capacity.
- (f) Also the victim should report this matter to the Police and the Divisional Secretary/ Additional Government Agent of the area who will investigate the incident to determine whether the victim is affected by terrorist activity.

3. An applicant who seeks these concessions should have fulfilled all the other requirements stipulated in the respective scheme of recruitment as for an ordinary applicant.

4. This concession is not applicable to promotions and limited competitive examinations.

5. For the purpose of this Circular the term "Family member means" spouse and children irrespective of their beings married or unmarried and / or employed or unemployed where the victim is a married person and; where the victim is a bachelor or a spinster, in addition to father or mother, brothers and sisters irrespective of their being married or unmarried and/ or employed or unemployed.

6. The Additional Government Agents/Divisional Secretaries (AGA) should prepare record of every such case, update them to be used to implement this scheme and send copies of such records to the Director of Combined Services and the Secretary, Ministry of Policy Planning & Implementation. He also provide such information to any other appointing authority on request.

7. Before selection for appointment the appointing authority should check with the AGA whether the applicant is an eligible candidate and whether a family member has been granted concessions previously under this scheme. Where more than one of the family members are there, such members should agree among themselves as to who should be the beneficiary of the concession under this scheme and they should place their signature to that agreement before the AGA. After appointment the AGA, the Director Combined Services and the Secretary, Ministry of Policy Planning & Implementation should be informed by the Appointing Authority, in order to enable them to eliminate the family from the list of terrorist affected families. A confirmation should be obtained by the appointing authority within one month that this action has been taken.

8. Appointments under this Scheme should be set off against each ethnic quota of the respective ethnic group of such beneficiaries.

9. This scheme will be applicable to examinations held after 1.1.90 when vacancies are filled based on the results of such examinations and will cover all such terrorist incidents that occurred after 1st July 1987.

(Sgd: M.N.Junaid)
Secretary,
Ministry of Public Administration
Provincial Councils & Home Affairs.