

8th September, 1993.

All Secretaries and Heads of Departments.

Awarding pensionable status to the officers in pensionable posts who are making contributions to the Public Services Provident Fund

Your attention is drawn to the Pensions Circular No. 42 of 07.02.1978.

2. In terms of the provisions of the above Circular all female officers appointed to the Public Service after 05.10.1977 should be on Pensionable Basis. However, if contributions to the Public Service Provident Fund are recovered from a female officer appointed to a pensionable post, it should be stopped immediately and they should be awarded the pensionable status from the date of their first appointment.

3. The Government has not decided to grant an opportunity to the female officers appointed to the pensionable posts prior to 05.10.1977 and who exercised their option to remain in the Public Service Provident Fund in terms of Pensions Circular No. 42 of 07.02.1978 or the Treasury Circular No. 372 of 29.04.1957 which have already been cancelled, to obtain pensionable status on exercising their option again.

4. Please check the personal files of the female officers serving in pensionable posts under you and obtain consent from each female officer making contributions to the P.S.P.F. as given in annex I before 31.12.1993 and file it in the personal file.

5. Widower's and Orphan's Pension Scheme commenced on 01.08.1983. The female officers who exercised their option to remain in the P.S.P. fund in terms of Pensions Circulars No. 42 are awarded pensionable status from 05.10.1977, if they exercised their option to make contributions to the widower's and Orphan's Pension Scheme, please inform them to forward such letters to the Secretary to the W. & O.P. Fund and to obtain membership.

6. Your attention is drawn to the following:

- (1) Instructions of the Secretary and Accountant of the W. & O.P. Fund should be followed on the membership of the Widower's and Orphan's Provident Fund.
- (2) A certificate to the effect that the female officer concerned has been appointed to the pensionable service to be included in the history sheet of each officer and it should be signed by an authorized officer. The female officers in the Combined Services should be appointed to the pensionable service by the Director of Combined Service.

- (3) To give sufficient publicity to this Circular and bring it to the notice of all female officers as this may be the last opportunity to exercise their option to enter into the pensionable service for the female officers who have not exercised such option upto now, in terms of the Pensions Circular No. 42.
- (4) These provisions will be applicable to the female officers retired in terms of P.A. Circular No. 44/90 of 18.10.1990. Therefore they should be granted an opportunity to draw pensions with effect from 18.10.1990.
- (5) If any female officer expects to remain in the Public Service Provident Fund a copy of the letter exercising such option should be sent to the Secretary, P.S.P.F.

Sgd/-M.D.D.Pieris,
Secretary,
Ministry of Public Administration,

Option in terms of the Circular No.21/93.....
dated 08.09.1993 of the Secretary, Ministry of Public Administration

1. Name of the female Employee:-
2. Date of Birth:-
3. Designation of the Pensionable Post:-
4. Date of Appointment to the Post:-
5. If making contributions to the P.S.P.F. the date joined:-
6. Ielect to remain in the Public Service Provident Fund/ to be transferred to the Pensionable Scheme in terms of the Circular No. 21/93 dated 08.09.1993 of the Secretary, Ministry of Public Administration. I understand that this option is irrevocable that I cannot subsequently be allowed to after my Present Choice.

.....
(Signature of the female Employee)

Date:.....

Certificate of the Head of the Department

I certify that the above named employee is holding a permanent and pensionable post, and is qualified to exercise the option/ to enter into Pension Scheme / to remain further in the P.S.P. Fund in terms of Circular No. 21/93 of 08.09.1993 of the Secretary, Ministry of Public Administration and that the particulars furnished above are correct according to the records in the office.

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Signature of Head of Dept./
Head of Decentralized Unit.