

Ministry of Public Administration,
Independence Square,
Colombo 07.

03.01.1994

All Secretaries to Ministries,
Heads of Departments,
Heads of State Institutions under Provincial Councils,
Heads of Corporations, Statutory Boards and Public-Companies.

Census of Public and Semi-Government Sector Employment - 1994

The Department of Census and statistics has made arrangements to conduct the next Census of Public & Coporation Sector Employment in March 1994. Similar Censuses have been conducted by the Department of Census and Statistics with the assistance of the Ministry of Public Administration in 1968, 1972 and 1976. The Department of Census & Statistics was also responsible for conducting the next three Censuses in 1980, 1985 and 1990 respectively. This is the seventh in the series of such Censuses.

02. This Census covers all employee (Permanent, Temporary, Casual and those employed under Contract Basis) of Ministries, Departments, Statutory Boards, Corporations, and Public - Private Companies under the Central Government and of State Institutions under the Provincial Councils (including Local Authorities). The requisite date should be supplied by the employees themselves by filling in the questionnaire.

03. The questionnaires would be supplied to the employees by the Department of Census & Statistics through the Co-ordinating Officer or the relevant Ministry/Provincial Council.

It is essential to,

- (i) Ensure that questionnaires are distributed to all employees in your institution.
- (ii) Retrieve the completed questionnaires from the employees.
- (iii) Check for accuracy, completeness and coverage.
- (iv) Despatch the completed questionnaires to the Department of Census and Statistics by 15th March 1994.

04. The data collected through this Census programme will be of considerable use to the Government and the country. I therefore earnestly request you to make the necessary arrangements to effectively carry out the above work, ensure total enumeration and collection of complete information from all employees of your institution.

Sgd: Y.B. Pussedeniya
Secretary
Ministry of Public Administration.

- Copy to :
1. Director, Department of Census & Statistics
 2. Secretary, Ministry of Policy Planning and Implementation.