

Public Administration Circular No : 11/95

My No: III/0266/2/68 (Gen)LH/A II Tem.

Ministry of Public Administration,
Home Affairs, Plantation Industries
and Parliamentary Affairs
Independence Square
Colombo 07.

16 March, 1995

All Secretaries of Ministries and
Heads of Departments

**Amendment of General Conditions on Which Loans
are Granted and Authority for Approving Salary Loans /
Advances in Chapter XXIV Of the Establishments Code**

Sections 3:7 and 5 of Chapter XXIV of the Establishments Code are amended hereby in the following manner and the Public Administration Circular No. 3/90 of 17.01.1990 is cancelled.

02. 3:7 - The recovery of loans should commence from the month immediately following the month in which the loan is granted. Interest should be recovered from the date of payment of loans.

03. 05 - **Authority for approving loans**

(i) Loan for acquisition of a land for construction of a house or a house property and construction of a house/ completion of a house (Section 11) -

Secretary to the Ministry/Additional
Secretary to the Ministry

(ii) Loan to relieve indebtedness (Section 12) -
Secretary to the Ministry/Additional
Secretary to the Ministry

(iii) Loan for the purchase of a motor vehicle (Section 7 & 8)
Secretary to the Ministry/Additional
Secretary to the Ministry

(iii) All other loans -
Head of Department or an officer to whom
he delegates his functions under F.R. 135.

04. This Circular is issued with the concurrence of the General Treasury.

Sgd : (R.S. Jayaratne)

Secretary

Ministry of Public Administration, Home Affairs,
Plantation Industries and Parliamentary Affairs.