

Public Administration Circular No. 31/94

My No. I/543E/807 D/3/94  
Ministry of Public Administration,  
Independence Square,  
Colombo 07.

12<sup>th</sup> August, 1994.

All Secretaries and  
Heads of Departments.

**Rectification of Anomalies in the SLAS created by the  
Absorption of the LGAS into SLAS on 04<sup>th</sup> March 1992.**

Reference is drawn to Public Administration Circular Nos. 20/92 of 05-05-1992 and 14/94 of 30-03-1994.

02. It has been decided by the Government to antedate the promotion of a Class I SLAS officer, who was in service on 4<sup>th</sup> March 1992, on a supernumerary basis as personal to him with effect from the date on which he completed eleven (11) years of satisfactory service in the SLAS unless otherwise disqualified for promotion in terms of the SLAS Minute.

03. Please note that there are two categories of SLAS Class I officers who are benefited by this decision. They are as follows:

- (a) Those who were promoted to SLAS Class I prior to 04-03-1992, and
- (b) Those who were promoted to SLAS Class I on 04-03-1992.

04. Arrears of salary should be paid only from 01-01-1994.

05. In order to implement the above decisions the relevant SLAS officers may be informed to submit their duly perfected applications as per attached format, to me through their Heads of Departments and Secretaries of Ministries.

06. This Circular is issued with the concurrence of the General Treasury.

Sgd: Y.B. Pussedeniya  
Secretary  
Ministry of Public Administration

Format

**Rectification of Anomalies in the SLAS created by the  
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Part I

01. (a) Name of the Officer:  
(b) Date of appointment to SLAS:  
(c) Date of appointment to Class II/I of SLAS:  
(d) Date of appointment to Class I
  
02. (a) Present Post and Department:  
(b) Official Address:
  
03. Mode of recruitment to SLAS:  
Open Competitive/Limited Competitive/Promotion on Merit.
  
04. Present Annual Salary:
  
05. I declare that I am eligible to be appointed to Class I of SLAS as per Public Administration Circular No:..... dated ..... I am not disqualified for promotion in terms of the SLAS Minute and that the particulars given in this application are correct to the best of my knowledge and belief.

Date: .....

Signature of the Applicant.

Part II

Certificate of the Head of Department.

I certify that I have checked the particulars furnished by Mr./Ms..... in this form and found them correct according to the information available in his/her personal file. He /She is eligible for promotion to Class I of the SLAS in terms of Public Administration Circular No..... of .....1994.

/ Due to reasons given by me in the annexed letter this application cannot be recommended./

(Delete what is inapplicable.)

Date:.....

.....

Signature  
Name and Designation.

Part III

Mr./Ms. ....  
is eligible / not eligible for promotion to Class I of SLAS in terms of  
Public Administration Circular No..... of .....

I recommend/do not recommend the application.

(Delete what is inapplicable).

Date:.....

.....

Signature.

(Name).

Secretary,

Ministry .....