

My No. VII - 543 E/1143/90
Ministry of Public Administration,
Parliamentary Affairs and
Plantation Industries,
Independence Square,
Colombo 07.
01st September, 1994

To All Secretaries,
Heads of Departments and
Chairmen of Public
Corporations and Statutory Boards.

**Recruitment of Qualified Persons Attached to the
Staff in Head Offices of Janatha Estate Development
Board and Sri Lanka State Plantations Corporation
to Public Service/ Provincial Public Service/ Public
Corporations and Statutory Boards.**

In terms of the decision arrived at by the Cabinet on 11.05.1994, considering the issue of the staff of the Head Office of the Janatha Estate Development Board and Sri Lanka State Plantations Corporation, who are paid salaries without specific duty, due to the vesting of Estate Management to the private sector, steps should be taken to recruit the qualified persons from among them to the posts in Public Service/Provincial Public Service. Following conditions should be adhered to in recruitment.

- I. There should be vacancies in the approved cadre.
- II. They must have the required qualifications mentioned in Service Minutes and Schemes of Recruitment.
- III. Prior service should not be reckoned for pension purpose.
- IV. Those can not be absorbed into the Public Service/ Provincial Public Service, should be absorbed to Public Corporations and Statutory Boards if they have requisite qualifications.

02. A list of designations and number of excess staff is attached hereto. Applications prepared according to option given by the staff to join the Public Service/ Provincial Public Service/ Public Corporations/ Statutory Boards, will be forwarded with the recommendations of the Secretary to the Ministry of Plantation Industries.

03. The Janatha Estate Development Board and Sri Lanka State Plantation Corporation should take action to terminate the services of the rest of the staff after paying compensation.

04. This Circular is issued with the concurrence of the Ministry of Home Affairs and Provincial Councils.

Sgd: R.S. Jayaratne,
Secretary,
Ministry of Public Administration,
Parliamentary Affairs and
Plantation Industries

**A List of designations and
Number of excess officers**

<u>Title</u>	<u>No. Of officer (Balance)</u>
ACCOUNTANT	24
ACCOUNTS CLERK	15
ADM. ASSISTANT	20
ANALYST PROGRAMMER	5
ASST. ACCOUNTANT	1
ASST. DIRECTOR	5
ASST. ELECTRICIAN	1
ASST. INT. AUDITOR	5
ASST. MANAGER	20
ASST. STORE KEEPER	5
AUDIT CLERK	2
BOOK KEEPER	38
BOX REPAIRER	1
CARPENTER	2
CASHIER	1
CHECKER	4
CHEQUE CLERK	1
CHEQUE WRITER	1
CHIEF ACCOUNTANT	1
CHIEF SECURITY OFFICER	1
CLERK	252
CLERK-STORES	12
CLERK/DRAUGHTSMAN	1
CLERK/TYPIST	8
CON. SECRETARY	17

CONSULTANT	1
DEPUTY DIRECTOR	4
DIRECTOR	6
DIRECTOR-ENGINEERING	1
DIRECTOR-MARKETING	2
DRAUGHTMAN	2
DRIVER	91
ELECTRICIAN	4
ENGINEER	1
ENGINEER (B.C)	1
ENGINEER (W/SUPP.)	1
FILING CLERK	1
GENERAL MANAGER	1
GENERAL MANAGER	1
HEAD K.K.S.	1
HEAD TEA BOY	1
HEALTH EDUCATOR	1
INTERNAL AUDITOR	1
JUNIOR EXECUTIVE	3
K.K.S.	6
K.K.S. /MESSENGER	2
LABOURER	179
LIAISON OFFICER	1
LIBRARY ASSISTANT	1
LORRY LEANER	1
MANAGEMENT TRAINEE	1
MANAGER	17
MASON	1
MEDICAL OFFICER	1
MESSENGER	4
P.A. TO CHAIRMAN	4
PAINTER	1
PEON	47
PEON/ RONEO OPERATOR	1
PERSON/ OFFICER	1
PHARMACIST	1
PHOTOGRAPHER	1
PROGRAMMER	1
RADIO OPERATOR	1
RECORD KEEPER	1
RONEO OPERATOR	1
RONEO OPERATOR/ KKS	1
SALES ASSISTANT	1
SECRETARY	9
SECURITY GUARD	66
SECURITY OFFICER	6
SECURITY	12
SUPER. OFFICER	
SENIOR ACCOUNTANT	1
STATISTICIAN	1

STENO /TYPIST	9
STENO /TYPIST (E)	13
STENO/ TYPIST (S)	6
STENOGRAPHER	36
STORE KEEPER	32
STORES CLERK	7
STORES CLERK/ CHECKER	1
STORES OFFICER	5
SUPERVISING OFFICER	3
SUPERVISOR	7
SUPERVISOR/ CLERK	2
TEA ASSISTANT	3
TEA BOY/KKS	1
TEA TASTER	2
TECHNICAL ASSISTANT	1
TELEPHONE OPERATOR	6
TRAINING OFFICER	2
TYPIST	13
TYPIST (COPY)	2
TYPIST (E)	15
VIDEO	1
OPERATOR / DRIVER	
VISIT. SECURITY	3
OFFICER	
Total	1127