

Public Administration Circular No : 21/96

My No : MTU/31

Ministry of Public Administration, Home Affairs,
Plantation Industries and Parliamentary Affairs,
Independence Square,
Colombo 07.

12 August 1996

All Secretaries and
Heads of Departments.

**Provision of Duty Leave for two days per month
for Chief Officer in Trade Union where Membership
is less than 1000 and more than 500 for Trade Union
Activities**

The Government has approved the grant of Duty Leave for two days per month for Trade Union Activities for a Chief Officer in registered Trade Union where membership is less than 1000 and provided the membership is more than 500.

2. Section 4:2 Chapter XXV of the Establishments Code is hereby amended as follows:

“If an officer is to be released, the Union should have a membership of at least 1000 where the membership is scattered, and 1,300 where it is not scattered or confined to one Establishment or station. In the case of a Union which has a membership of over 3,000 two officers could be released for full-time Union work. However for a Union of which the membership is less than 1000 but is more than 500 an officer shall not be released full time for Trade Union Activities but a Chief Officer of such a Trade Union could be granted a maximum of two days Duty Leave per month for such purposes”.

Sgd: R.S. Jayaratne
Secretary

Ministry of Public Administration, Home Affairs,
Plantation Industries and Parliamentary Affairs.