

My No : III/945/LTC/1990/4
Ministry of Public Administration, Home Affairs
Plantation Industries and Parliamentary Affairs,
Independence Square
Colombo 07.

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All Secretaries and
Heads of Departments.

**Official Travelling within the Island Amendments
to Chapter XIV of the Establishments Code**

Section 4 chapter XIV of the Establishments Code will be amended by adding sub section as 4:1:1.

- 4:1:1 Public Officers participating in Training Programmes which require them to be residential and participated beyond normal duty hours could draw the Combined Allowance as per sections 4:4 and 4:5 of that Chapter in addition to the Financial benefits granted as incentive by the Training Institute and the Travelling Allowance as per Section I, only if following requirements are fulfilled.
- (a) The maximum period of training for which Combined Allowance is paid should be 2 weeks.
 - (b) The distance between the place of residence and the Training Institute should be more than 7 miles.
 - (c) Travelling Expenses should be paid only for one journey in respect of up and down travelling.

Sgd. R.S. Jayaratne
Secretary
Ministry of Public Administration, Home
Affairs Plantation Industries and
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