

My No : III/1041/100t/8(tEM.)

Ministry of Public Administration, Home Affairs  
Plantation Industries and Parliamentary Affairs,  
Independence Square,  
Colombo 07.

07 August 1996

All Secretaries and  
Heads of Departments.

**Importation of Vehicles, issue of used vehicles  
from the Procurement and Advisory Service Unit  
on concessionary terms and vesting of ownership  
of the Government Vehicles to officers**

The provisions in the Public Administration Circular No. 24/93 of 01.10.93 issued on the above subject will be revised in respect of the Members of Parliament and Provincial Council members on the following basis.

**Part I**

Importation of new vehicles and importation of vehicles less than 3 years old on concessionary terms.

(a) Terms and Conditions

- |                           |   |   |
|---------------------------|---|---|
| (i) Type                  | - | Any vehicle except luxury vehicles such as Pajero Intercooler, Mercedeze Benz and B.M.W.                                  |
| (ii) Value                | - | Vehicles not exceeding U.S. \$ 26500 C.I.F. value.<br>(This can be calculated in any money equivalent to that amount)     |
| (iii) Engine Capacity     | - | No Limit.   |
| (iv) Eligibility          | - | Members of present Parliament who have not improved or purchased vehicles on concessionary terms within the past 5 years. |
| (v) Custom duty and Taxes | - | Excluding custom duty taxes and charges.  |

## **Part II**

### **Purchase of Vehicles on depreciation value**

(b) Terms and Conditions

- |      |                     |   |  |
|------|---------------------|---|--|
| i    | Type                | - | Any motor vehicle except luxury vehicles such as Pajero Intercooler, Mercedeze Benz and B.M.W.   |
| ii.  | Value               | - | Vehicles not exceeding U.S. \$ 26500 C.I.F. Value (This can be calculated in any money equivalent to that amount)  |
| iii. | Engine Capacity     | - | Not Limit.   |
| iv.  | Eligibility         | - | Members of present Parliament who have not purchased a vehicle from the Procurement and Advisory Services Unit on concessionary terms in any occasion as an M.P., Provincial Council member or under any other position. |
| v.   | Custom Duty and Tax | - | Rs. 2500/- should be recovered as special custom duty and Turnover Tax.  |

03. Importation of Vehicles by Provincial Council members with their own money.

- |      |                     |   |   |
|------|---------------------|---|---|
| i.   | Type                | - | Any vehicle except luxury vehicles such as Pajero Intercooler, Mercedeze Benz and B.M.W.                              |
| ii.  | Value               | - | Vehicles not exceeding U.S. \$ 26500 C.I.F.Value. (This can be calculated in any money equivalent to that amount)     |
| iii. | Engine Capacity     | - | Capacity not exceeding c.c. 2000 for Petrol vehicles and c.c. 3000 for diesel vehicles.                               |
| iv.  | Eligibility         | - | Present Provincial Council Members who have not imported vehicles on any concessionary terms within the past 5 years. |
| v.   | Custom Duty and Tax | - | Excluding custom duty taxes and charges.  |

04. The above conditions will apply from 20th June 1995 and the conditions stipulated in Public Administration Circular No : 24/93 and Cabinet Decisions will be effective regarding type, engine capacity, value of the vehicle, custom duty, taxes and eligibility etc., if letters or credit for importation of a vehicle have been opened on or before 20.6.1995. The waiver of payment of 25% of the C.I.F. value for the Members of the 9th Parliament who have been elected again to 10th Parliament for importation of a vehicle will be applicable from 04.05.1995.

A similar exemption will be applicable in respect of importation of vehicle by Provincial Council Members as well. However, if 25% of the C.I.F. Value has already been paid it will not be refunded.

05. Other conditions will remain unchanged as indicated in Public Administration Circular No. 24/93.

06 The agreements to be signed for the importation of above vehicles have been revised and attached as Annex A. The mortgage bond to be signed will be as indicated in the Public Administration Circular 24/93.

07. The form to be used for the recommendation to exempt the vehicle from custom duty has been revised and is attached as Annex B.

Sgd. RS. Jayaratne,  
Secretary  
Ministry of Public Administration, Home Affairs  
Plantation Industries and Parliamentary Affairs,

**Annexure (A)**

**AGREEMENT FOR THE GRANTING OF DUTY CONCESSIONS ON A MOTOR  
VEHICLE FOR HON. MEMBERS OF PARLIAMENT AND PROVINCIAL  
COUNCIL MEMBERS**

THE AGREEMENT is made and entered into by the between.....  
.....of .....  
(Full Name)

(hereinafter called and referred to as the Member of Parliament/Provincial  
Council Member) of the ONE PART and .....  
.....  
(Full Name)

as Secretary General, Parliament/Chief Secretary of .....  
.....Provincial Council (hereafter called and  
referred to as "the Secretary:") which term or expression as herein used shall  
as and when the context so requires of admits means and include the said

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as Secretary General of Parliament/Chief Secretary of  
.....Provincial Council aforesaid and his successors heirs,  
executors and administrators in the said office for the being, and the  
person who, for the time being, are acting in the office or are performing the  
functions now exercised by, the Secretary General of Parliament/Chief Secretary  
of .....Provincial Council  
acting herein for and on behalf of the Government of the Democratic Socialist  
Republic of Sri Lanka (hereafter called and referred to as "the Government")  
of the OTHER ...PART.

- a) Whereas the Member of Parliament/Provincial Member is  
presently functioning as a Member of Parliament/.....  
.....Provincial Council.
- b) Whereas the GOVERNMENT has agreed to grant the concession of waiver  
of duty and taxes when importing the vehicle referred to in the  
schedule herein.
- c) AND WHEREAS the Member of Parliament/Provincial Council Member has  
agreed to use the Motor Vehicle (hereafter referred to as the said  
vehicle) imported with the above said concession in accordance with  
the time and conditions agreed to by both parties below:

NOW THIS AGREEMENT WITNESS and the Member of Parliament/Provincial Council Mem-  
ber and the Secretary do hereby mutually agree as follows:-

- i) that the total duties of Customs ad taxes etc. payable in respect  
of the said vehicle is Rupees .....  
.....(Rs.....)
- ii) that the said vehicle is imported by the Member of Parliament/  
Provincial council Member.

- iv) that the Member of Parliament/Provincial Council Member shall use the said Motor Vehicle carefully maintain the same in good and proper repair and working condition.
- v) that the Member of Parliament/Provincial Council Member shall be responsible for the safety of the said Motor Vehicle and every part thereof and shall take all precautions to ensure the complete safety thereof.
- vi) that the Member of Parliament/Provincial Council Member shall not, under any circumstances whatsoever, lend, hire, lease, sell pledge, give away, exchange or otherwise dispose of the said Motor Vehicle to any person whosoever or part with the possession thereof without prior approval of the Secretary to the Treasury. Any violation of this condition will render the vehicle to be forfeited to the State under the provisions of the Customs Ordinance.
- vii) that in the event of the said Motor Vehicle meeting with, or being involved in, any accident or being damaged, destroyed or lost, the Member of Parliament/Provincial Council Member shall forthwith report the same to the appropriate Police Station and to the relevant Secretary.
- viii) that the Member of Parliament/Provincial Council Member shall not transfer the ownership of the vehicle to any other person during a period of five years effective from the date of importation of the vehicle without obtaining prior approval of the Secretary of the Ministry of Finance. In such instance, the Member of Parliament/Provincial Council Member shall pay a sum of Rupees.....  
.....(Rs.....)  
to the Government as the duty, taxes etc. concession granted to him. Any violation of this condition will render the vehicle to be forfeited to the State under the provisions of the Customs Ordinance.
- ix) for ensuring that due observance of the provisions contained herein and for the due payment of all sums of money to which the Government may be entitled under the provisions of this Agreement, the Member in favour of the Government for a period of five (5) years within thirty (30) days from the date of clearance of the vehicle from the Custom Department in the sum of Rupees.....  
.....(Rs.....) being the value of the duty and taxes was in respect of the vehicle at the time of importation.
- x) that the Member of Parliament/Provincial Council Member shall obtain a full comprehensive coverage of Insurance for an amount not less than the duty and tax concession granted for the vehicle during the period of five years mentioned above.

- xi) that in the event of the Member of Parliament/Provincial Council Member resigning from his post or vacating his post or is dismissed from his post before the expiry of a 5 year period from the date of importation of the vehicle, the duty taxes etc., waived at the time of the importation shall be paid by him on a prorata basis to the Secretary.
- xii) that the Member of Parliament/Provincial Council Member shall inform any change of address at which the vehicle is kept to the Registrar of Motor Vehicles, Secretary to the Treasury, Director General of Customs and the relevant Secretary within one week from the date of such change.

The Chief Secretary of the relevant Provincial Council

means the Chief Secretary who performs duties as Chief Accounting Officer of the relevant Provincial Council.

.....  
.....  
.....

Secretary to the Treasury,  
General Treasury,  
Colombo 01.

RECOMMENDATION OF DUTY ON VEHICLES IMPORTED ON  
CONCESSIONARY TERMS BY HON. M.P.S. AND PROVINCIAL COUNCIL  
MEMBERS - PUBLIC ADMINISTRATION CIRCULAR NO. 24/93(III)  
AND CABINET DECISIONS DATED 09.07.1995

I certify that Mr./Mrs./Miss (Name) .....  
.....(Designation) .....  
.....(Official Address) .....  
..... in entitles to import a vehicle on concessionary  
terms in accordance with the Public Administration Circular No. ....

I recommend that the applicable duty waiver in respect of the  
vehicle (Particulars of the vehicle) .....  
.....imported by him/her be granted.

I confirm that all necessary follow up actions in accordance with  
the Public Administration Circular No.....will be  
taken by me or by the authorized officer on my behalf in respect of this  
vehicle.

The following documents are sent herewith for necessary action:-

- i. A letter requesting the duty waiver addressed to you  
by the person importing the above vehicle.
- ii. A copy of the Import License issued by the Controller of  
Imports & Exports in respect of the above vehicle.
- iii. A copy of the invoice of the above vehicle if available.

(Signature, Name & Designation)

THE SCHEDULE ABOVE REFERRED TO:-  
(Description of Motor Vehicle)

.....Motor Vehicle.

- |    |                              |   |
|----|------------------------------|---|
| a) | Make and Model               | - |
| b) | Type of body                 | - |
| c) | Engine No.                   | - |
| d) | Chassis No.                  | - |
| e) | Registration No.             | - |
| f) | Extras Included              | - |
| g) | Equipment and<br>Accessories | - |

IN WITNESS WHEREOF the Member of Parliament/Provincial Council Member and the Secretary, acting herein for and on behalf of the Government of the Democratic Socialist Republic of Sri Lanka, have set their respective hands hereunto and to two others of the same tenor and date as these present at Colombo on this .....day of .....One thousand Nine Hundred and Ninety .....

.....  
Member of Parliament/Provincial Council Member

.....  
Secretary General of Parliament/Chief Secretary  
of the Provincial Council.

for and on behalf of the Government of the  
Democratic Socialist Republic of Sri Lanka.

WITNESS:-

- |    |             |   |    |             |   |
|----|-------------|---|----|-------------|---|
| 1. | Signature   | - | 2. | Signature   | - |
|    | Name        | - |    | Name        | - |
|    | Designation | - |    | Designation | - |
|    | Address     | - |    | Address     | - |