

Public Administration Circular No : 30/96

My No : IV/2/3/9(H)Gen.51

Ministry of Public Administration, Home Affairs  
Plantation Industries and Parliamentary Affairs,  
Independence Square,  
Colombo 07.

14th October, 1996

All Secretaries and  
Heads of Departments.

**Granting of Extension of Service beyond 55 years  
of age to Public Officers recruited outside the  
Schemes of Recruitment**

It has been observed that there are instances of conferring permanent status through special Cabinet and Administrative decisions to certain employees who have been recruited to the Public Service on casual or temporary basis or to perform special functions.

02. With regard to any of these officers who have been confirmed on the basis referred to above, and who do not possess requisite educational or other qualifications in terms of the Schemes of Recruitment in vogue at the time of their recruitment to such services should not be eligible for extension of service beyond the optional age of retirement which is 55 years.

03. However, such officers may ne granted a minimum period of extension of service with the approval of the appropriate authority only in the event any of them under this category had not completed ten years' of service to be eligible for pension rights according to the Minutes on Pensions.

04. A register containing all personal particulars of the officers/ employees under this category serving in your Ministry and the Departments, should be maintained in the Ministry and in the Department respectively. The instructions of this Circular should be complied when the above category of officers reach the optional age of retirement and the register should be updated accordingly.

Sgd : R.S. Jayaratne  
Secretary

Ministry of Public Administration, Home Affairs  
Plantation Industries and Parliamentary Affairs,