

My No : 02/IX543 E/1272/30/III
Ministry of Public Administration, Home
Affairs and Plantation Industries,
Independence Square,
Colombo - 07.

02 February, 1999.

To Secretaries of All Ministries,
Chief Secretaries of Provincial Councils,
and Heads of Departments.

Supply of Mobile Telephones

Public Administration Circular Nos. 19/79 and 19/79(I) of 25.08.1997 and 31.12.1997 respectively are hereby cancelled, and are replaced by this Circular.

02. The Government has decided to limit the supply of mobile telephones only to Secretaries of Cabinet Ministries subject to the following conditions.

- (I) Applications for mobile telephones should be made only for official purposes.
- (II) Charges for out going calls per month should be limited to a maximum of Rs. 2000/- and 10% of the telephone charges will be recovered from the officer. Any amount in excess of the above sum, should be fully borne by the officer.
- (III) Telephone charges for incoming calls, licensing fees and Goods and Services Taxes etc. should be met by the respective Ministries / Departments.
- (IV) All expenditure in connection with the supply of mobile telephones, and service charges should be met out of the financial provisions of the respective Ministries/Departments.

03. The General Treasury will take steps to amend the relevant Financial Regulations accordingly.

04. Any officer who requires a mobile telephone should make an application to the Secretary of his Line Ministry stating the reasons, and such application shall be forwarded to the Director General of Establishments by the relevant Secretary only if he recommends it as essential, after a careful study.

05. The Director General of Establishments should take action to forward the said application to the Committee appointed by the Government consisting of the following officials for a decision.

1. Secretary to the Ministry of Public Administration, Home Affairs and Plantation Industries.
2. Secretary to the Ministry of Finance and Planning.
3. Secretary to the Ministry of Posts, Telecommunication, and the Media.

06. This Circular is issued with the concurrence of the General Treasury.

Sgd./P.A. Senaratne
Secretary
Ministry of Public Administration, Home
Affairs and PLantation Industries.