

Public Administration Circular No. 15/99

My No. E/1/2/2
Ministry of Public Administration, Home
Affairs and Plantation Industries,
Independence Square
Colombo - 07.
5th July, 1999.

To Secretaries of All the Ministries,
Chief Secretaries of Provincial Councils,
and Heads of Departments.

**Conversion of the salary of an Officer in the Salary
Group S-2-1 on his promotion to a post to which
Salary Group S-2-2 applies in terms of Public
Administration Circular No. 37/92**

The salary Scales under the above Salary Groups were revised by the following Public Administration Circulars.

- (I) In respect of the Clerical and Parallel Services and Drivers' Services with effect from 01.08.1994 by Public Administration Circular No. 29/94 and 29/94(1).
- (II) In respect of Technical Grades with effect from 01.01.1995 by Public Administration Circular No. 14/95 and
- (III) In respect of other posts with effect from 01.11.1995 by Public Administration Circular Nos. 33/95 and 34/95 and
- (IV) In respect of certain Departmental posts by public Administration Circular No. 3/95 with effect from the dates approved by the Cabinet of Ministers.

The revised Salary Scales are as follows.

<u>Salary Group</u>	<u>Salary under P.A. Circular No. 37/92</u>	<u>Revised Salary</u>
S-2-1	Rs. 24,120-14X660-6X780-38040	Rs.29400-5x660-11x780-41280
S-2-2	Rs. 27,420- 9X660-8X780-39600	Rs.35640-6x780-9x1200-51120

02. As a result of the implementation of the salary Circulars during the period commencing 01.08.1994 upto 31.12.1996, a salary anomaly has arisen affecting officers who were holding a post to which salary group S-2-1 was applicable and who were promoted to a post in salary group S-2-2 when their salaries were converted in terms of Public Administration Circular No. 2/97(III).

03. In order to remove this anomaly, the salaries of officers promoted during the relevant period should be converted to the salary applicable to the posts to which the officers were promoted on the hypothetical basis that the scales mentioned in Public Administration Circular No. 37/92

continued to be effective throughout. If salary increments have been earned thereafter upto 31.12.1996 the value of such salary increments should also be added on a hypothetical basis under Public Administration Circular No. 37/92, and the officer should be placed on the corresponding salary step shown in Public Administration Circular No.2/97 (III) with effect from 01.01.1997 together with the 40% increase. For the purpose of arriving at the 40% of the salary payable to each officer with effect from 01.01.1997, the corresponding hypothetical salary on 31.12.1996 (mentioned in Column 02 under salary group T-2-2 in Public Administration Circular No. 2/97(III)) should be treated as the Salary due on 01.01.1997 on the revised basis.

Examples :-

“A” was in receipt of a Salary of Rs. 28080/- on 08.02. 1994 in the Scale S-2-1 in Public Administration Circular No.37/92. By Public Administration Circular No. 29/94 the said Salary Scale was revised with effect from 01.08.1994 as Rs.29400-5X660-11X780-41280/-. Accordingly, he was in the salary step of Rs.35040/- inclusive of the salary increment due on 08.02.1996. On 30.09.1996 he was promoted to a post carrying the salary scale of Rs.35640-6X780-9X1200-51120. The Salaries paid to him on that basis are as follows.

<u>Date</u>	<u>Salary Scale</u>	<u>Salary Step</u>	<u>Circular</u>
08.02.1994	Rs.24120-14x660-6x780-38040	Rs.28080/-	P.A.Circular No.37/92
01.08.1994	Rs.29400-5x660-11x780-41280	Rs.33480/- (Salary Revision)	P.A.Circular No.29/94
08.02.1995	- do -	Rs.34260/- (Salary Increment)	P.A.Circular No.29/94
08.02.1996	- do -	Rs.35040/- (Salary Increment)	P.A. Circular No.29/94
30.09.1996	Rs.35640-6x780-9x1200-51120	Rs.36420/- (Salary Conversion)	P.A. Circular No.29/94
01.01.1997	Rs. 54480-9x1320-8x1560-78840	Rs. 55800/-*	P.A. Circular No.2/97(II)
01.01.1998	- do -	Rs.57120/- (96.09.30 with salary increment)	- do -

* Salary payable with effect from 01.01.1997 should include the 40% increase.

The salary this officer should have received if he was not promoted is as follows.

08.02.1994	Rs.28080/-	(PA Circular No.37/92)
01.08.1994	Rs.33480/-	(PA Circular No.29/94)
08.02.1995	Rs.34260/-	(PA Circular No.29/94)
08.02.1996	Rs. 35040/-	(PA Circular No.29/94)

01.01.1997	Rs.58440/-*	(P.A.Circular No.2/97(III))
08.02.1997	Rs.59760/-*	(P.A.Circular No.2/97(III))

* The salary payable from 01.01.1997 is subject to 40% increase.

The method of re-adjusting the above salary conversion on a hypothetical basis should be as follows:

Relevant salary scale prior to the effective date of promotion (S-2-1 P.A. Circular No.37/92)	Rs.24120-14x660-6x780-38040/-
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The salary step on which he was paid prior to the effective date of promotion together with the earned portion under P.A. Circular No.11/94	Rs.29400/- Rs.29823/-
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Salary scale of the post to which he was promoted (S-2-2 P.A. Circular No. 37/92)	Rs. 27420-9x660-8x780-39600/-
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The salary he receives under the conversion on promotion	Rs.30720/-
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The new corresponding salary relevant to an officer who has received corresponding salary of Rs.55800/- on 01.01.1997 (P.A. Circular No.2/97(III))	Rs.61080/-
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Salary payable with effect from 01.01.1997 together with the 40% increase (The corresponding salary on 31.12.1996 has been taken as Rs.39540/-)	Rs.54348/-
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Salary payable with effect from 30.09.1997 together with the salary increment	Rs.55668/-
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Salary payable on 01.01.1998 (only if the salary increment has been earned)	Rs.62400/-
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04. There should be no change in the salary paid upto 31.12.1996 to the officer mentioned in paragraph 3 above.

05. This Circular is issued with the concurrence of the Treasury.

Sgd: P.A. Senaratne
Secretary
Ministry of Public Administration, Home
Affairs and Plantation Industries.