

Public Administration Circular 26/2001

My No. II/309 E/95/22  
Ministry of Public Administration, Home Affairs  
Provincial Councils, Local Government and  
Southern Development  
Independence Square  
Colombo - 07  
19<sup>th</sup> October, 2001

Secretaries to Ministries  
Chief Secretaries of Provincial Councils &  
Heads of Departments

**CONFIRMATION OF TEMPORARY, CASUAL AND SUBSTITUTE  
EMPLOYEES OF MINOR GRADES IN THE PUBLIC SERVICE**

The Government has decided that the temporary, casual and substitute employees of Labour grades, Office Employees' service and Drivers service in the public service, who have completed 180 days of continuous service as at 1<sup>st</sup> October 2001 and whose work and conduct has been satisfactory should be confirmed in their posts in the recruitment grade of the respective services with effect from 1<sup>st</sup> October 2001 provided the following requirements have been fulfilled.

- (I) There should be a vacancy in the approved permanent cadre as at 01.10.2001.
- (II) Should have continuously performed the duties of a permanent post in the approved cadre.
- (III) Should possess the qualifications stipulated in the approved Scheme of Recruitment.

02. Even if the employees who are qualified to be made permanent as above, have exceeded 45 years of age as at 01.10.2001, they can be confirmed in service provided they had not exceeded 45 years of age at the time they were recruited as temporary, casual and substitute employees.

03. Early action may be taken to implement the above Government decision.

04. This Circular is issued with the concurrence of the General Treasury.

**Sgd./ M.N. Junaid**  
Secretary  
Ministry of Public Administration, Home Affairs  
Provincial Councils, Local Government & Southern Development